

At a Glance – Governance responsibilities within MacIntyre Academies

MacIntyre Academies responsibilities	Local Advisory Board (LAB) responsibilities
<p>Governance</p> <ul style="list-style-type: none"> – Development of core MacIntyre Academies vision and principles – Monitoring of the Memorandum of Understanding between MacIntyre Academies & LABs – Determining level of delegation to each LAB 	<p>Governance adherence:</p> <ul style="list-style-type: none"> – Adhere to the core MacIntyre Academies vision and principles – Representing the school vision and aims in accordance with the MacIntyre Academies vision and principles whilst ensuring schools aims and objectives are relevant to local needs – Agree to work within the expectations of the MoU between MacIntyre Academies & LABs – Comply with the agreed level of delegation and report accordingly
<p>Strategic Management</p> <ul style="list-style-type: none"> – Recruitment of principal (with involvement of LAB chair) – Involvement in recruitment of other SLT roles including business manager – Performance management of principal (with involvement of LAB chair and /or School Improvement partner) – School Improvement Plan sign off and target-setting – Approval of individual academies’ plans for meeting Pupil Premium expectations – Approval of MacIntyre Academies Safeguarding Policy and regular audit of local interpretation and effectiveness of local procedures – Approval of MacIntyre Academies HR, employment contracts and policies and audit of safer recruiting practices including single central record checks – Assurance of staff well-being, personal development opportunities, equality and diversity – Investment in/ development of MAT wide talent management & leadership training – Monitoring of and contribution to induction of all new staff – Evaluate local performance management systems and approve any performance related pay recommendations – Approval of Individual Academy budget (2 years and 1 year in advance) – Approval of MacIntyre Academies finance, procurement, planning, budgeting, reporting and administrative policies – Statutory compliance and risk management reporting – Development and evolution of the MacIntyre Academies IT network strategy – Development of MacIntyre Academies Marketing and Customer Engagement Plan 	<p>Local scrutiny and challenge of:</p> <ul style="list-style-type: none"> – Implementation of the core MacIntyre Academies’ vision and principles – Implementation of MacIntyre Academies’ Safeguarding Policy incorporating local LA procedures – Implementation of the School Improvement Plan and school curriculum – Annual review of staffing structure for efficiency and affordability – Annual preparation of budgetary recommendations to Trust Board – Monthly budget expenditure – Recruitment, induction, on-going training and well-being of staff team in accordance with MacIntyre Academies policies – Local staff matters adhering to MacIntyre Academies HR policies – Local academy marketing and PR (jointly with MacIntyre Academies as required) <p>Report to Academy Trust on:</p> <ul style="list-style-type: none"> – Statutory compliance and risk management (health and safety, equality etc) at local level – Pupil admissions, transitions in and transitions out – Safeguarding alerts (immediately) and outcomes of procedures – Pupil discipline and exclusion in accordance with any relevant MacIntyre Academies policy – Relationships with parent body – Priorities for pupil premium targeted spending – Pupil Premium provision and attainment <p>Establishment and review of school level policies:</p> <ul style="list-style-type: none"> – Establish and review academy level policies and procedures for approval by CEO, reflecting MacIntyre Academies expectations – Provide feedback to MacIntyre Academies on the effectiveness of MacIntyre Academies policies
<p>Education (and Care) Plan Oversight</p> <ul style="list-style-type: none"> – Development and approval of MacIntyre Academies vision and educational model – Development and approval of MacIntyre Academies vision (and care) model – Support for implementation of school improvement plan directly and through provision of school improvement partners and other specialists – Approval of high level curriculum and assessment procedures through SIP – Monitoring of academy through QA policy and implementation – Co-ordination of peer support and cross working between academies 	<p>Monitoring of:</p> <ul style="list-style-type: none"> – Educational offering (in line with MacIntyre Academies model) – Care offering (where appropriate) – School improvement plan implementation – Attainment and progress reports, including pupil premium – Local community activities and relationships and relationships with all local stakeholders – Other locally co-ordinated activities and forums